



# Clean Water Initiative Funding for the Downtown Transportation Fund

## 2022 Program Description



Downtown Designation Program  
Community Planning + Revitalization



# Clean Water Initiative Funding (CWI) Application

Only complete this section if you are applying for additional clean water funding as part of a Downtown Transportation Fund project application being submitted this year. Both the Downtown Transportation Fund Application and the Clean Water Initiative Funding Application must be submitted together.

## Clean Water Initiative (CWI) Funding

The Downtown Transportation Fund (DTF) has an additional \$140,000 in funding from the Agency of Natural Resources, Clean Water Initiative (CWI). DTF projects may apply for \$20,000 to \$140,000 for eligible “add on” storm reduction water projects. The CWI supports projects that implement stormwater management practices that help control flooding, reduce erosion, and improve water quality. The project must primarily mitigate nutrient or sediment pollution.

## Timeline

- Grant Announcement: December 1, 2021
- Application Deadline: March 7, 2022 @ 5:00 p.m.
- Award Decisions: April 25, 2022 (or scheduled Board meeting)
- Project Started: April 25, 2024
- Project Completed: April 25, 2025
- Final Report Due: May 25, 2025

## Eligibility

- Eligible municipalities include:
  - Municipalities with a [State Designated Downtown District](#)
  - Municipalities with a [State Designated Village Center that have participated in the Better Connections Program](#)
  - Municipalities with a Designated Village Center in Chittenden County that have completed a comprehensive downtown/village center/community area planning process with public input, comparable to the Better Connections Program.

## Eligible Designated Village Centers

- Brighton, Chester, Danville, Enosburgh, Essex Junction, Fairlee, Hinesburg, Hyde Park, Jericho Riverside, Moretown, Northfield, St Albans Town, Underhill Flats, Waitsfield, Warren, Westford, West Rutland

If you believe your municipality does qualify but is not listed as eligible, please contact Gary Holloway, Downtown Program Manager at [gary.holloway@vermont.gov](mailto:gary.holloway@vermont.gov) or 802-522-2444.

## Standard Provisions

- Proposed projects must be on municipally owned land.
- Projects must be within or serving an eligible State Designated Downtown District or a qualified Village Center.

- The minimum grant award is \$20,000 and the maximum grant award for a municipality is \$140,000.
- Grant funds may **not** exceed 80% of the overall project cost and a 20% cash match is required.
- Funding may be used for planning, design, engineering and project implementation but it must result in the completion of a clean water project consistent with DTF grant terms.
- Grant funds may **not** be used to pay for costs incurred prior to the grant award.
- Grants funds may **not** be used for general operating and maintenance costs such as repaving or administrative costs.
- Municipalities are ineligible to receive funding if they have two or more active Downtown Transportation Fund grants.
- Grantees are ineligible to receive funding if they are (a) suspended or debarred by the State or Federal Government; (b) delinquent in submitting their sub-recipient annual reports; or (c) delinquent in submitting their Single Audit Reports (if required).

Examples of eligible projects can be found on the Department of Environmental Conservation [Green Stormwater Infrastructure \(GSI\) web page](#). The [Vermont Green Streets Guide](#) is a resource to help you plan, design and maintain your clean water project.

Applicants seeking clean water funding must have their projects reviewed by the appropriate ANR staff to ensure that projects adhere to state standards and regulations and meet related permit compliance requirements. **All projects that are funded must have final design drawings reviewed by ANR staff prior to start of construction to ensure it meets the eligibility requirements.**

Please contact Jim Pease at either 802-490-6116, or [jim.pease@vermont.gov](mailto:jim.pease@vermont.gov) for technical assistance in submitting applications that include clean water elements. For general DTF program information, please contact Gary Holloway at [gary.holloway@vermont.gov](mailto:gary.holloway@vermont.gov) or 802-522-2444.

## Project Overview

Project name: \_\_\_\_\_

Amount of Downtown Transportation Funds Requested: \_\_\_\_\_

Match Amount: \_\_\_\_\_

Total Project Cost: \_\_\_\_\_

**Please review General Criteria and Reporting Requirements.**

**Clearly and concisely respond to the following questions.**

Please explain the purpose, need and the desired outcomes of the water quality planning project. In addition, please describe how the project will improve water quality and manage stormwater to reduce nutrient and sediment pollution. The applicant should include any estimation of nutrient or sediment reductions that are expected to result from the project. (Up to 15 points)

- Source or cause of the water quality problem being addressed.
- The water quality improvement project or control action being proposed
- Why this project is important in terms of magnitude of nutrient and/or sediment reduction.

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Please describe how the project implements prior planning efforts and community goals related to water quality (municipal plans, stormwater master plans and/or assessments, inventories, flow reduction plans, phosphorous control plans, etc.). (Up to 10 points)

Please describe additional benefits of your clean water project, e.g. features beyond basic clean water management practices. This may include enhanced landscaping features such as rain gardens, a shade provided by a system of canopy trees, pedestrian and/or bicycle amenities or other co-benefits of the project. (Up to 10 points)

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Please detail your annual maintenance budget for the project and describe your plan to ensure the feature functions as designed long-term. (Up to 5 points)

**Permit(s) and operation and maintenance plan agreement(s) must be in place prior to construction.**

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Please provide documentation demonstrating that you have consulted Agency of Natural Resource staff regarding your clean water project proposal, e.g. E-mail correspondence with staff. Please contact Jim Pease, at 802-490-6116, or [jim.pease@vermont.gov](mailto:jim.pease@vermont.gov) for technical assistance.

## Clean Water Initiative Budget Worksheet

**Only complete this section if you are applying for additional clean water funding.**

Please complete the budget form, itemizing the scope of work, matching funding sources and total amounts of grant funds. Indicate the unit cost and total cost of each item in the budget. Please indicate the status of each funding source (secured, pending). If the clean water project is a component of a larger project like streetscape replacement or upgrade clearly identify the clean water fund work items in the budget. **Note: A 20% match is required. Local and in-kind costs may be used to meet the match requirement. The total amount of clean water funds requested may not exceed 80% of the total project cost.** Municipalities may not use other federal or state funding sources to cover the local match.

## Itemized Project Budget

[illegible]

## Funding Sources

Funding Source	Status of Funding	Amount
Downtown Transportation Fund		
Total		

## Budget Estimates

Describe how you arrived at realistic budget estimates for the work plan.

## Required Attachments for Clean Water Initiative Projects

Only required if you are applying for additional clean water initiative funding.

- ☐ Provide responses to the Competitive Criteria questions.
- ☐ Provide a separate budget sheet itemizing clean water elements of the project that are related to the scope of work and the sources and amounts of all project funds.
- ☐ Provide documentation demonstrating that you have consulted Agency of Natural Resource staff regarding your clean water project proposal. e.g. E-mail correspondence with staff. Please contact Jim Pease at either 802-490-6116, or [jim.pease@vermont.gov](mailto:jim.pease@vermont.gov) for technical assistance.

## Clean Water Initiative General Criteria

The goal of the Clean Water Initiative (CWI) is to support projects that improve water quality by reducing nutrient and sediment pollution, thereby protecting or restoring natural resources such as lakes, rivers, and wetlands.

CWI projects focus on priorities described in Act 64 of 2015 and modified in Act 154 (2016) and Act 168 (2018). The project must primarily mitigate nutrient or sediment pollution. It may address other pollutants such as bacteria or chloride but only if it is secondary to the primary pollutant (of a nutrient or sediment). Funding will go to projects restoring Vermont's waters, and demonstrates progress toward meeting water quality restoration targets outlined in the Total Maximum Daily Loads (or TMDLs).

Eligible projects include municipal stormwater implementation projects that implement stormwater management practice(s) that collect, store, infiltrate, and filter runoff that contains nutrient and sediment pollution from hard surfaces associated with designated downtown areas. This may include projects identified in a Municipal Separate Storm Sewer System (MS4) plans such as a Flow Restoration Plan (FRP) or a Phosphorous Control Plan (PCP).

Projects that do not meet this goal will be considered ineligible.

DEC will conduct a technical review of all applications for eligibility. DEC will make a determination as to whether the application is eligible and consistent with the CWIP Policy goals and requirements of the respective grant program.



## Clean Water Initiative Reporting Requirements

DEC has developed a standardized process for grant funded projects to ensure a consistent approach for tracking project milestones, deliverables and performance measures. It is the grant recipient's responsibility to ensure that all milestones, deliverables and performance measures have been met.

Project Type: Stormwater	Milestones	Deliverables
Stormwater – Implementation	Project initiated; RFP Issued (if applicable)	Copy of RFP (if applicable); photo(s) of site(s) pre-implementation
	Contractor selected (if applicable)	Signed contract; statement of reasoning for contractor selection (if applicable)
	Permit documentation (if applicable)	Required permits secured (if applicable)
	Implementation update(s); BMP(s) implemented	Interim report(s) (includes summary of work to date, percent progress, construction photos)
	O&M plan created and signed	Signed 10-year minimum O&M plan
	Project complete	Final Performance Report <sup>3</sup> including BMP reporting (indicate BMP status as constructed); press release; post-implementation photo(s)

Storm water Sector	Project Type	Step	Definition	Performance Measures
Storm water	Stormwater – Implementation	3	Implementation of stormwater management practice(s) that collect, store, infiltrate, and filter runoff that contains nutrient and sediment pollution from hard surfaces associated with developed/urban/suburban areas. Permit(s) and operation and maintenance plan agreement(s) are in place prior to construction.	Acres of impervious surface treated Acres of impervious area removed (if applicable)

All grant recipients whose grant agreement includes construction of a publicly visible project are required to have posted a Clean Water Project sign, to be provided by the State and returned by the grant recipient upon construction completion.