

DOWNTOWN PARKLET PILOT PROJECT | SUMMER 2021



MEMORANDUM OF UNDERSTANDING

Name of business: _____ **Contact Name:** _____

Phone: _____ **Email:** _____

The parklet host business agrees to the following conditions that will grant use of a parklet outside of their business for the summer of 2021. Please return this form to Nikki Hindman at the DRP by emailing it to nikki@downtownrutland.com or dropping it off at the office at 48 Merchants Row by Thursday, April 22nd, 2021. Please provide proof of insurance by April 30th.

Prior to Parklet installation host businesses must:

- Commit to utilizing the provided Parklet space regularly throughout the entire season.
- Add the City of Rutland as an additional insured with their insurance company for the purpose of extended service that this business operates, expanding outdoor seating onto Center Street. Proof of additional coverage will be provided to the DRP and filed with the City prior to Parklet installation.
- Commit to providing side-rails around the provided Parklet decks once they are installed for patron safety.
- Commit to paint the Parklet decking with a non-slip paint cover or stain (if applicable) once installed and before customer usage.

After Parklet installation host businesses must:

- Provide their own furniture for seating and dining and take in/care for any furniture or removable materials when not in use.
- Maintain the cleanliness of the space, including the removal of trash to the businesses' own waste receptacles (**not the public downtown bins**).

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After Parklet installation host businesses must (continued):

- Report any issues or damages to the space.
- Water and tend the planters surrounding their parklet.
- Follow current state guidelines for social distancing and sanitation within the parklet.
- Follow DLC guidelines if/when serving alcohol.
- Limit use of parklets to before 10pm.
- Parklet area is considered public space when business operations are not occurring.
- Maintain a clear walkway on adjacent sidewalk for pedestrians to easily pass.

2021 Parklet Installation + Deconstruction Timeline:

Parklets will be built and installed by May 24th*, 2021. Safety bollards will be installed post-construction between May 24th – 26th. The street will be repainted and planters will also be delivered during this time.

Parklets will be available for business use during operating hours from Memorial Day weekend through Sunday, October 3rd, 2021. After this date all side-rails, furniture, etc. must be removed by Thursday, October 7th.

*Installation dates are subject to change depending on contractor and material availability.

Signature: _____

Name (Printed): _____ **Date:** _____